

USA Swimming Board of Directors Meeting Minutes

October 27, 2018 / Denver, Colorado

1 **CALL TO ORDER**

2 Lucinda McRoberts called the October 27, 2018 Board of Directors meeting to order at
3 12:45 p.m. Mountain Time with the following members in attendance:

4
5 **PRESENT:** Dale Ammon, John Bradley, Chris Brearton, Cecil Gordon, Tim Hinchey, Lucinda
6 McRoberts, John Roy, Jeanette Skow, Davis Tarwater, Jay Thomas, Mary Turner, Tom Ugast,
7 Robert Vincent.

8
9 **NOT PRESENT:** Maya DiRado, Natalie Hall (via conference line), Jim Sheehan (via
10 conference line), Jim Wood.

11

12 **GUESTS**

13 Bill Charney (Charney Associates).

14

15 **STAFF**

16 Paula D'Amico, Matt Farrell, Jim Harvey, Isabelle McLemore, Mike Unger.

17

18 **OFFICE REDESIGN**

19 Tim Hinchey provide background on the project including those involved and what USA
20 Swimming aims to achieve through redesigning the office space (Attachment 1).

21

22 Lucinda McRoberts provided the Board with the most recent cost projection of the project.

23

24 The Board discussed the project, including its costs, timelines, the relocation of
25 departments, selection of construction firms, and messaging.

26

27 **MOTION:** *To approve the office redesign project materially consistent with the terms and*
28 *projections stated in the updated memo with \$2.1 million coming out of Board designated*
29 *reserves. Seconded. APPROVED.*

30

31 **ELECTION OF BOARD OFFICERS**

32 Lucinda McRoberts explained the election process based on one candidate for Board Chair,
33 three candidates for Board Chair, and one candidate for Vice Chair Fiscal Oversight.

34

35 **MOTION:** *To approve Bob Vincent as Board Chair. Seconded. APPROVED.*

36 The Board engaged in discussion regarding the candidates for the Board Vice Chair
37 position.

38

39 The Board elected Davis Tarwater as Board Vice Chair.

40

41 **MOTION:** *To approve Tom Ugast as Vice Chair Fiscal Oversight. Seconded. APPROVED.*

42

43 **MOTION:** *To destroy the ballots. Seconded. APPROVED.*

44

45 **ADJOURN**

46 Lucinda McRoberts adjourned this meeting at 1:18 p.m. Mountain Time.

47

48 Respectfully submitted:

A handwritten signature in cursive script that reads "Lucinda McRoberts".

Lucinda McRoberts, General Counsel & VP Business Affairs

USA Swimming Board of Directors Minutes Attachments

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Attachment 1
Attachment 2

Page 1 – Memo on the Office Redesign Project
Memo on Election of Officers